

Pillsbury Dental Associates

125 Greentree Dr. Suite 2

Dover, DE 19904

302-734-0330

COLLECTIONS, OUTSTANDING BALANCE & APPOINTMENT POLICY

- A \$10.00 Monthly billing/administrative charge will be added to any account requiring a mailed statement. Please be prepared to pay co-pay at the time of service.
- Any outstanding balance after 60 days from the date of service is subject to a 1.5% per month finance charge. This applies to the patients with dental insurance.
- Any outstanding balance after 90 days from the date of service may be referred to an outside collection agency.
- Accounts referred to an outside collection agency or attorney may be subject to a collection agency fee of 33A% or higher. This will be added to the total balance due.
- Patients with delinquent accounts or accounts sent to collections may be discharged from our practice.
- Returned check fee is \$35.00
- Records transfer fee is \$25.00 per patient and is payable by the patient
- Any Appointments that are canceled not with in our 24 hour cancelation policy may be subject to a \$50.00 Broken appointment fee and/or dismissal from our practice.

Patient/Parent/Guardian Signature

Date